

Referral / Pre-Referral

All school-age students suspected of having a disability that requires special education will be referred to the Individualized Education Program (IEP) Team for an evaluation in all suspected areas of disability.

~~Referrals of students to the IEP Team may be made by parents/guardians at any time, and by professional school staff and by other persons knowledgeable about the student's educational needs. Any such referral should be made in accordance with procedures approved by the district.~~

Referrals of students to the IEP team may be made by parents/guardians at any time, and by professional school staff *regardless of the results of the initial child find activities, but after completion of the general education intervention process. Other individuals or agency representatives (including representatives of the Department of Health and Human Services) with knowledge of the child may also make referrals.* Any such referral should be made in accordance with procedures that may be approved by the Superintendent of Schools.

Regardless of the source of the referral, a referral will be considered received by the district on the date that the written referral is received by the Director of Special Services or designee. It shall be signed and dated, thereby indicating the date of the receipt of that referral.

The Superintendent of Schools may develop regulations to implement this policy.

References: Maine Dept. of Education Reg. ch. 101, §§ II(23), III, IV(2)(D), (E), V(4)(A)

Adopted: March 2, 2011

Legal Reference: Me. Dep't of Educ. Reg. Ch. 101, §§ II(16), III, IV(2)(D), (E), V(4)(A) (July 2015).

Cross Reference: IHBAC – Child Find
~~IHBAA – Referral Procedures and General Education Interventions~~