

**Wednesday, March 7, 2018**  
**Board of Directors Meeting - 7:00 p.m.**  
**Earl C. McGraw Elementary School**

The Regional School Unit No. 22 Board of Directors met at Earl C. McGraw Elementary School on Wednesday, March 7, 2018. Board Vice Chair Wally Fraser called the meeting to order at 7:00 p.m. Directors present were: James Baines, Scott Cuddy, Jayne Dyer, Wallace Fraser, Jessica Giles, Allan Gordon, Jr., Karen Hawkes, John Holmes, Jessica King, Anthony Liberatore, DMD, Dakota Noonan, Joseph Pickering and Amanda Sidell.

Rob Frank and Heath Miller were excused. Lucas Flanagan absent.

Karen Hawkes arrived at 7:10 p.m.

**II. Approval of Minutes of Regular Meeting of February 13, 2018**

Dyer moved, Holmes seconded, and the Board voted unanimously to approve the minutes of the regular meeting of February 13, 2018.

Abstain: Baines, Fraser, King

**III. Adjustment to Agenda**

Chair Hawkes announced an additional resignation under Article VI-A, the addition of one policy for first reading under Article X-D, and that the presentation by School Health Coordinator Brittany Layman on the Maine Integrated Youth Health Survey would be postponed, due to travel challenges for her co-presenter.

**IV. Persons Desiring to Address the Board**

None.

**V. Board Chair**

None.

**VI. Personnel**

A. Resignations

Superintendent Lyons announced the resignations of Hampden Academy teacher, Susan Simms, due to retirement and Hampden Academy teacher, Marjorie Earl, for pursuit of further education.

B. Nominations

None.

**VII. Superintendent of Schools**

A. Reading of Essential Behaviors and Outcomes Proclamation

Board Vice Chair Wally Fraser read the Essential Behaviors and Outcomes Proclamation.

B. Student Presentation

Mr. Todd Moore introduced Hampden Academy senior Marcus Dunn. Marcus created a showcase video for Hampden Academy. The video is used for recruitment and is posted on the school's web page and on a YouTube channel. Drone technology and T5i cameras were utilized to make the video. The video was presented to the audience. Board members complimented the effort.

C. National Superintendents Conference

Superintendent Lyons presented themes from sessions he attended at the February American Association of School Administrators National Conference in Nashville, TN.

D. Principal Presentation on School Safety

Each building principal shared components of safety drills, procedures, efforts, documents and team meetings related to safety in the individual RSU #22 schools. *I Love You Guys* Protocol is utilized throughout the district. Collaboration with local public safety agencies is critical and has been well served. The emphasis of locked exterior doors is unified across all schools. Presence of staff, identification of staff through school badging, identifying levels of student social emotional need and monitoring travel and attendance are all school efforts to ensure safety. Security

during transition times has been evaluated. Video surveillance is used on some campuses.

Board Member Libertore asked each principal if he/she felt that there is enough coverage from a School Resource Officer, and if he/she felt that their school would benefit from a School Resource Officer.

Response time for law enforcement to Winterport. Call sharing between Waldo County Sheriff and State Troopers is unique in Winterport.

Mrs. Nickels spoke to the inquiry by Hampden Town Council regarding the implementation of a second school resource officer (SRO) in RSU #22.

School Resource Officer Sgt. Dan Stewart spoke to partnership in emergency training/practice across municipal, county and state safety organizations. Familiarity with buildings is a necessity.

The Board discussed a second SRO in RSU #22, and possible grant funding. The majority of SRO calls are dedicated to the high school with the middle schools being second at requesting, one to three times per year. SRO visits to the elementary schools are generally educational in nature or a rare call regarding adult management.

RSU #22 staff is registered for active shooter training this spring.

National School Walkout Day, March 14th, was discussed. Activities on the day will be held inside to provide a well supervised and safe space. Student-led focus and activities/conversation are the priority.

Wagner Middle School has been open for polling on election days each November and June. Options for alternative polling sites will be requested through the Winterport Town Manager.

#### E. Principal Commission Appointment

Superintendent Lyons announced that Dr. Richard Glencross has been nominated to the Commission on Public Schools Committee.

#### F. Update on Website of Policies/Regulations

Superintendent Lyons commended Administrative Assistant Gloria Aurelio for her work to bring district policies and regulations online.

#### G. Student Representative

None.

#### H. Monthly Financial Report

Superintendent Lyons shared that Veazie School Department will be taking their business services back in-house. This will amount to a loss of district revenue of \$25,000 per year.

#### I. Assistant Superintendent's Update

Mrs. Nickels reviewed the following items:

##### Finance and Budget:

- Warrant Article Summary FY18
- Budget Development for FY19
- Budget Development Roundtable meetings with staff
- Unassigned Fund Balance versus Capital Reserve Accounts: The differences

##### Building Improvements/Bond Issues:

- Multipurpose field and lighting RFPs posted
- RBMS Roof installed
- Lift at McGraw School installed
- School Garden Move

##### School Nutrition:

- SMLC Regionalization Application: Food Service

##### Transportation:

- None

### **VIII. Questions of Board Members**

Board member Libertore asked if there was an update on the FOAA request?

Yes, 50% removed, purchase orders of six months has been removed. The new cost is \$965.21 The payroll ledger will be requested, gate receipts for three years, 6-8 weeks to remit documents due to the demand of budget development in RSU #22 during this time.

Any movement on the Spanish teacher?

We are still looking for a replacement.

## **IX. Committee Reports**

### A. Finance Committee

Board Member Jessica Giles shared the February 27 meeting notes.

### B. Budget Committee

None.

### C. Athletic Committee

None.

### D. Building Committee

None.

### E. Negotiations Committee

None.

### F. Education Committee

Committee Chair Amanda Sidell shared a discussion of transition of quarterly reporting to trimester reporting at the K-5 level only. This would allow more instructional time and assessment cycle to 60 days instead of 45 days. It would not impact education that the students are receiving but instead the timing of reports. A parent survey will be sent out. Principal Bill Tracy shared that the high school would like to look at the possibility of reporting at the semester rather than the

quarter. This method may be a match for Standards Based Education by looking at ongoing progress and not “artificial” stop points.

Strategic Planning review was conducted. The Education Committee is working on the items assigned to them through the strategic plan process.

Proficiency based education continues to be the course in RSU #22 irrespective of legislative swings.

#### G. Policy Committee

Policy Committee Chair John Holmes announced that policy changes will be distributed in board packets.

#### H. United Technologies Center (UTC) Board

Board representative Allan Gordon reported Skills USA was held last Friday at UTC. Competitions were held throughout the building. Five Hampden Academy students not only attained gold medals but scored very high. They will be invited to the National Competition.

#### I. Behavioral Review Committee

The Committee will meet on Friday, March 9 at 1:00 p.m.

#### J. Education Foundation

The RSU 22 Education Foundation is seeking a representative from the Board.

#### K. SPRPCE Board

A meeting will be held in February.

#### L. Wellness Committee

The next meeting is scheduled for March 28.

#### M. Community Relations Committee

Committee Chair Scott Cuddy shared the minutes from the recent meeting. Community Relations will be reviewing the Strategic Plan for alignment.

**X. Policy Consideration**

A. Discuss and act on second reading and adoption of Regulation JIH-R, Questioning and Searches of Students.

Upon recommendation of Superintendent Lyons, Libertore moved, Dyer seconded, and the Board voted unanimously to approve the second reading and adoption of Regulation JIH-R, Questioning and Searches of Students.

Abstain: Baines

B. Discuss and act on second reading and adoption of Policy JLF, Reporting Child Abuse and Neglect.

Upon recommendation of Superintendent Lyons, Libertore moved, Dyer seconded, and the Board voted unanimously to approve the second reading and adoption of Policy JLF, Reporting Child Abuse and Neglect.

Abstain: Baines

Following the vote, there was a request for an update to the schools' approach to procedures, identification and reporting of cases requiring (or potentially requiring) DHHS referral.

C. Discuss and act on second reading and adoption of Policy IHBF, Homebound Instruction.

Upon recommendation of Superintendent Lyons, Libertore moved, Dyer seconded, and the Board voted unanimously to approve the second reading and adoption of Policy IHBF, Homebound Instruction.

D. Discuss and act on first reading of Policy INB, Controversial Issues.

Upon recommendation of Superintendent Lyons, Pickering moved, Giles seconded, and the Board voted unanimously to approve the first reading of Policy INB, Controversial Issues.

A request was made to supply accompanying regulations/policies in Board meeting packets.

## **XI. Old Business**

A. Discuss Evaluation of the Superintendent of Schools.

An ad-hoc committee for evaluation of the Superintendent needs to be formed. Request for committee members to compile the evaluation data collected from all members on the new evaluation tool. All data sheets should be completed by Friday, March 23rd. Amanda Sidell, John Holmes and Jayne Dyer volunteered to be on the committee. The data sheets should be sent to Wally Fraser by email or hard copy. Mrs. Aurelio will send the data sheet electronically to each board member.

## **XII. New Business**

A. Discuss and act on participation in Southern Penobscot Regional Program for Children with Exceptionalities' Part II application.

Upon recommendation of Superintendent Lyons, Holmes moved, Dyer seconded, and the Board voted unanimously on the following motion:

MOTION: That the Board authorizes and approves the participation of RSU #22 in the Southern Penobscot Regional Program for Children with Exceptionalities' Part II application to be approved as a School Management and Leadership Center pursuant to 20-A M.R.S. Chapter 123, with the intent that upon the Commissioner of Education's approval of the Part II application that the Board shall vote to approve an interlocal agreement and cooperative agreement that are consistent with the interlocal agreement submitted with the Part II application.

B. Discuss and act on first reading of 2018-2019 school calendar.

Upon recommendation for reconsideration of the proposed calendar to begin after Labor Day, Pickering moved, Libertore seconded, and the Board discussed. The Board then voted 726 to 152 (Libertore, Pickering) against reconsideration.

Upon recommendation of Superintendent Lyons, Dyer moved and Sidell seconded for first reading of the 18-19 school calendar. The Board voted unanimously to approve the first reading.

Furthermore, the Superintendent will devise two options for second reading and adoption at the next regular Board meeting.

C. Overview of Maine Integrated Youth Health Survey (MIYHS)

This article was tabled, as postponed.

**XIII. Communication and Correspondence**

A. Set Meeting Dates

None.

**XIV. Executive Session to Discuss Negotiations Between the RSU #22 Board of Directors and EA22 Education Association, According to 1 M.R.S.A. § 405(D)**

Cuddy motioned, Holmes seconded to extend the board meeting for 30 minutes.

Libertore motioned to adjourn. No second.

The Board voted unanimously to extend the meeting for 30 minutes.

At 9:23 p.m. Sidell moved, Gordon seconded, and the Board voted unanimously to enter Executive Session to discuss negotiations between the RSU #22 Board of Directors and EA22 Education Association, according to 1 M.R.S.A. § 405(D).

The Board entered back into regular session at 9:57 p.m.

**XV. Other Business**

A. To see what action, if any, the Board wishes to take on business required by items that are part of this agenda.

None.

**XVI. Adjourn**

The meeting was adjourned at 9:59 p.m.

Respectfully submitted,

Richard A. Lyons, Superintendent of Schools