

Wednesday, November 1, 2017
Board of Directors Meeting - 7:00 p.m.
Hampden Academy

The Regional School Unit No. 22 Board of Directors met at Hampden Academy on Wednesday, November 1, 2017. Board Chair Karen Hawkes called the meeting to order at 7:00 p.m. Directors present were: Scott Cuddy, Tom Dorrity, Jayne Dyer, Rob Frank, Allan Gordon, Jr., Karen Hawkes, John Holmes, Anthony Liberatore, DMD, Heath Miller, and Amanda Sidell.

Jessica Giles, Wallace Fraser, Jessica King, Niles Parker, Lucas Flanagan and Dakota Noonan were excused.

II. Approval of Minutes of Regular Meeting of October 18, 2017

Karen Hawkes asked to remove her update on the NEASC Team visit, as it was from the prior meeting of October 4, 2017.

Liberatore moved, Holmes seconded, and the Board voted unanimously to approve the minutes of the regular meeting of October 18, 2017, as amended.

III. Adjustment to Agenda

Superintendent Lyons announced elimination of Article 11-A, Presentation by Representative of Homeland Security. It will be rescheduled to the regular meeting of December 6, 2017.

There will be two additional coaching nominations under Article VI-B, Personnel Nominations.

IV. Persons Desiring to Address the Board

None.

V. Board Chair

Chair Hawkes expressed appreciation to Tom Dorrity for serving on the board when a vacancy occurred in March 2017.

Chair Hawkes expressed appreciation to Niles Parker for his six years of service as a board member; she also shared appreciation from Niles to his fellow board members, for their support and collaboration.

VI. Personnel

A. Resignations

None.

B. Nominations

Upon recommendation of Superintendent Lyons, Libertore moved, Frank seconded, and the Board voted unanimously to approve the following slate of winter sports coaches:

Reed Farrar, A Team Boys Basketball Coach, Samuel L. Wagner Middle School

Teacher, Reeds Brook Middle School
Prior B Team Basketball Coach at Wagner

Stipend: \$3,434.05

Derek Smith, B Team Boys Basketball Coach, Samuel L. Wagner Middle School

Teacher at Wagner Middle School
6 years experience coaching middle school level sports

Stipend: \$3,185.11

Danny Lobo Leon, B Team Girls Basketball Coach, Samuel L. Wagner Middle School

Educational Technician III at Wagner Middle School
1 year experience coaching middle school level basketball

Stipend: \$2,790.26

Mike Lebel, Assistant Hockey Coach, Hampden Academy

6 years experience as coaching volunteer at the high school and travel hockey levels. Played and involved with hockey for 34 years. USA hockey certified.

Stipend: \$1,924.34

Zach Sugar, Assistant Hockey Coach, Hampden Academy

15 years experience playing and coaching hockey. Degree in Sports Management; several coaching courses.

Stipend: \$1,781.20

VII. Superintendent of Schools

A. Reading of Essential Behaviors and Outcomes Proclamation

Board Member Amanda Sidell read the Essential Behaviors and Outcomes Proclamation.

B. Board Member Recognition

Niles Parker was recognized for his six years of service to the RSU #22 Board of Directors. Superintendent Lyons complimented Board Member Parker's leadership, sincerity to do what is best for students and devotion to service for the school district.

C. Overview of MSMA Fall Conference

Board Member Jayne Dyer shared that the MSMA Fall Conference was wonderful. She encouraged fellow board members to attend in the future. She shared that the workshop sessions were very well done, concise, informative. A K-4 Math initiative called *Numeracy for Maine* will begin in western Maine and in Washington County in January.

Chair Hawkes shared that she, too, found the conference very informative. Mr. Schueller's Ready key note, "Students are more than just the number they earn on a standardized test," resonated with her. She spoke that a board's job is to eliminate barriers and to create an environment in which students can enjoy on and off ramps for experiences.

The Every Student Succeeds Act (ESSA) was a workshop of specific interest. Comprehensive Needs Assessment is due July 1, 2018, and Ms. Hawkes looks forward to hearing how RSU 22 moves forward to complete this process.

Eileen King has been named as the new Deputy Director of Maine School Superintendent's Association.

D. Key Works Condition Number 2 - Heroes

Superintendent Lyons gave an overview of condition 2. Role modeling and conducting business in a respectful way that leads to progress is a strength of the board. Getting to know the staff in schools is important and visits to the schools are an important way of familiarizing.

Mr. Lyons announced a Collective Bargaining Workshop with DrummondWoodsum is occurring on December 8, 2017. Board members are encouraged to attend.

E. Assistant Superintendent's Update

Assistant Superintendent Nickels shared the effects of the recent wind storm on Monday morning. The staffs of RSU 22 and Cyr Bus Line, Inc. were complimented for their efforts to maintain safety, order and education throughout the day. She shared the efforts of all.

Mrs. Nickels shared a report from the Department of Education stating that storm days missed by schools in Maine will not be exempted due to a state of emergency.

F. Student Representative

None.

VIII. Questions of Board Members

Various board member asked the following:

- How long does the Instant Alert Messenger take to disseminate emergency messages? 10-20 minutes.
- Why can't RSU 22 complete a write-in candidate for the third board seat vacancy? M.R.S.A. 21-A § 722-A states that anyone who wishes to declare intent to run as a write-in candidate must do so on or before 5:00 p.m. on or before the 60th day prior to the election.
- Which schools have generators? Hampden Academy and Newburgh Elementary School have generators. The other schools do not. If not, why not? A generator was installed as part of the Hampden Academy building project. Installing generators at the other schools has not been identified as a district priority due to infrequency of power loss.
- Do fire suppression systems work when the power is out in the schools? Yes, these systems are mechanical and do not rely on electrical service.
- What is the duration of emergency egress lighting? 90 minutes to hours depending on battery type.
- When students were dismissed on Monday, were the absences excused? Yes.
- On a snow day, when do you normally make the call? 5:30 a.m. We contract with a meteorologist in Portland who can give us 15 minute increments regarding storm approach. This allows the district to receive advice about making decisions

- Where should parents go to find the Pearson App to assist with understanding, methodology? A letter was sent out last week to all households in K-5 to explain how to access the portal. The letter is posted on the RSU 22 Facebook page. Also, Open Houses were held at Smith and Weatherbee Schools last week which gave an opportunity for parents to discuss the Envision Math program.
- Board members who would like to volunteer need clarification on the acceptable capacities.
- Board Member Liberatore is going to approach the Town Council as a citizen, with an interest in observing Halloween on the last Saturday night of the month. He has approached Superintendent Lyons about use of the Instant Alert system to announce to the town that this would be happening.

IX. Committee Reports

A. Finance Committee

Finance Committee Chair Miller shared the minutes from the October 24 meeting including potential district credit card use considerations for fraud safety.

B. Budget Committee

None.

C. Athletic Committee

Athletic Committee Chair Miller shared that replacement of the athletic turf was discussed. In early December a community engagement forum will be held to share a presentation regarding the history, use and funding of the RSU #22 turf field.

D. Building Committee

None.

E. Negotiations Committee

None.

F. Education Committee

None.

G. Policy Committee

None.

H. United Technologies Center Board

None.

I. Behavioral Review Committee

None.

J. Education Foundation

None.

K. SPRPCE Board

None.

L. Substance Use Committee

None.

M. Community Relations Committee

None.

X. Policy Consideration

A. Discuss and act on second reading and adoption of Policy JLCB, Immunization of Students.

B. Discuss and act on second reading and adoption of Policy DJ, Bidding/Purchasing Requirements.

C. Discuss and act on second reading and adoption of Policy DJH, Purchasing and Contracting: Procurement Staff Code of Conduct.

D. Discuss and act on second reading and adoption of Policy BCB, Conflict of Interest.

Upon recommendation of Superintendent Lyons, Libertore moved, Cuddy seconded, and the Board voted unanimously to approve the second reading and adoption of Policies JLCB, Immunization of Students, DJ, Bidding/Purchasing Requirements, DJH

Purchasing and Contracting: Procurement Staff Code of Conduct and BCB, Conflict of Interest.

E. Discuss and act on first reading of Regulation BDE-R, Bylaws of the Board of School Directors.

Upon recommendation of Superintendent Lyons, Liberatore moved, Sidell seconded, and the Board voted unanimously to approve the second reading and adoption of Regulation BDE-R, Bylaws of the Board of School Directors.

Discussion included the following points:

- Eight or more directors is a quorum; is there ever a time when eight directors would not be enough?
- Is the plan to go back to the Policy Committee and adjust language in the policy? No, the modified language is in the policy already and has now been added to the regulation.
- When board members attend committee meetings for which they are not assigned (visitors), if a vote is in the negative be sure that visitors are not issuing binding votes and causing initiatives not to reach the full board level for consideration. Advisory vote or straw polling will be considered for use.

XI. Old Business

A. Presentation by Representative of Homeland Security

This presentation has been rescheduled to December 6, 2017.

XII. New Business

None.

XIII. Communication and Correspondence

A. Set Meeting Dates

- November 8 at 6:00 p.m., Bangor Regional Program, Bangor - SPRPCE Board meeting
- November 15 at 6:00 p.m. at Leroy H. Smith School, Winterport - Building Committee meeting

**XIV. Executive Session to Discuss a Personnel Matter, According to 1 M.R.S.A. § 405(6)
(A)**

At 8:12 p.m. Liberatore moved, Dyer seconded, and the Board voted unanimously to enter executive session to discuss a personnel matter, according to 1 M.R.S.A. § 405(6) (A).

The Board entered back into regular session at 8:30 p.m.

XV. Other Business

A. To see what action, if any, the Board wishes to take on business required by items that are part of this agenda.

None.

XVI. Adjourn

The meeting was adjourned at 8:32 p.m.

Respectfully submitted

/s/

Richard A. Lyons, Superintendent of Schools