

ATTENTION: This form MUST be completed and returned to your guidance counselor before you fill out the blue transcript/recommendation request form.

**Teacher Form:  
Information to Supplement the Guidance Counselor Recommendation**

**STUDENTS: Please give one Teacher Form to each of the three teachers who have agreed to complete this form.**

**Student Section:**

Name: \_\_\_\_\_ Guidance Counselor: \_\_\_\_\_

Date: \_\_\_\_\_

Colleges you are interested in: \_\_\_\_\_

Intended Major: \_\_\_\_\_

**Teacher Section:**

**Please return this form to the guidance office within one week of receiving it in order for us to use this helpful information in a recommendation.**

Guidance counselors appreciate and value your input. Please give a candid “snapshot” of this student’s academic performance and ability. Please respond to all of the following items. *This information will not be shared without your permission.*

TEACHER’S NAME \_\_\_\_\_

1. Please list the course(s) that you have taught this student:

\_\_\_\_\_

2. In comparison to his/her peers, how does this student perform academically?

\_\_\_\_\_  
\_\_\_\_\_

3. What are the first words that come to mind when describing this student? \_\_\_\_\_

\_\_\_\_\_

4. What is this student’s greatest strength? **Please provide an example of this.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How is this student unique from his/her peers?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. In what areas might this student need to improve?

\_\_\_\_\_  
\_\_\_\_\_

\*Additional information is requested on the reverse side.

ATTENTION: This form MUST be completed and returned to your guidance counselor before you fill out the blue transcript/recommendation request form.

**Ratings:** *When filling this section out, please compare this student to other college-bound students.*

	No Basis	Below Average	Average	Very Good	Excellent Top 10%	Outstanding Top 3%
Creative, Original Thought						
Independence						
Initiative						
Intellectual Ability						
Academic Achievement						
Clearly Expresses Ideas						
Contributes to Class Discussion						
Disciplined Work Habits						
Potential for Growth						
Concern for Others						
Degree of Motivation						

Additional Comments are greatly appreciated:

☺ Thank you for taking the time to fill out this form! ☺