

**Bylaws of the Board of School Directors
Regional School Unit #22**

1. Regular meetings of the RSU #22 Board of Directors will be the **first** Wednesday of each month at 7:00 p.m.
2. Special meetings may be called as needed by the chair or upon the request of any four directors.
3. Board members attending regular or special meetings will be remunerated at the rate established by the Board of Directors per meeting. No remuneration will be paid for attendance at committee meetings, special or standing, or for other special services.
4. The chair and vice chair shall be elected annually at the start of the April meeting by majority vote of the Board of Directors and will hold office for one year or until their successors are elected.
5. The functions of the chair shall be discharged by the vice chair in the chair's absence.
6. **Eight** or more directors shall constitute a quorum for the transaction of business.
7. Standing committees shall include a Budget Committee, a Finance Committee, an Education Committee, a Building Committee, a Negotiations Committee, a Behavioral Review Committee, an Athletic Committee, a **Community Relations Committee** and a Policy Committee. They will be appointed by the chair and will serve for one year or until their successors are appointed. As much as practicable, the chair shall attempt to rotate the membership of committees. However, an effort will be made to achieve a balance of interest and experience. Each committee will elect its own chair, who is authorized to call such meetings as are necessary to discharge the committee functions. The committee chair must call a meeting on written request of two or more committee members. The chair of the Board of Directors and the superintendent are ex-officio members of all committees. The size of each committee shall be less than a quorum (8) of the full Board.
8. The general functions of the standing committees are to study and report to the full RSU #22 Board on matters related to their particular areas. The Finance Committee has authorization to bind the full board only by the committee members' signing of the warrants. Reports to the full Board may be made either orally or in writing, either in full or in summary, at the discretion of the committee chair. **All Board members may attend any committee meeting and participate fully in the deliberations, but may vote only if their presence does not create a quorum of the full Board.**
 - a) Budget Committee: To prepare, present and defend the annual budget to the full Board of Directors and to explain the proposed budget to the district citizens. To coordinate with

other standing committees on all matters involving finances, including personnel salaries. To perform such other duties as the Board of Directors may assign.

- b) The Finance Committee will supervise all school district accounting. It will approve all district expenditures in accordance with current legal requirements. It will perform such other duties as the Board of Directors may assign.
- c) The Education Committee will represent the Board in all matters related to curriculum study and staffing patterns. It will serve as a means of communication between the professional staff and the Board with respect to recommended curriculum changes. It will meet from time to time with members of the professional staff in order to extend the committee member general and technical knowledge of teaching problems and practices, and report findings to the full Board. It will perform such other duties as the Board of Directors may assign.
- d) The Building Committee will make a formal inspection of RSU #22 property at least once per year, preferably during the spring term, in company with the superintendent or designee to determine and recommend maintenance necessary to maintain facilities at efficient levels. It will recommend architects or contractors when necessary. It will act as the channel of contact between advisors, architects and contracting companies in all new construction, such contact to be effected by the chair of the Building Committee or designee. It will perform such other duties as the Board of Directors may assign.
- e) The Negotiations Committee will represent the Board in the conduct of negotiations with those district employees who indicate a desire to bargain collectively with respect to wages, hours, working conditions, and contract grievance arbitration. It will perform such other duties as the Board of Directors may assign.
- f) The Behavioral Review Committee will review the behavior of students who are referred to the Board in accordance with the policy on Student Suspension (JGD). It will formulate a plan of disciplinary action related to the students' behavior and make a report and recommendation to the Board at its next regular meeting regarding the committee's findings and any proposed disciplinary action(s). It will inform the Board at its next regular meeting and advise them of their rights of due process, etc. It will review from time to time the district policies relating to student discipline, suspension, etc., and the administrative rules that implement these policies; and to make recommendations for change in those policies or rules found to be in need of change. This committee serves as dropout prevention committee as defined by 20-A, M.R.S.A. § 5103. It will perform such other duties as the Board of Directors may assign.
- g) The Athletic Committee will review and make recommendations concerning all athletic matters which come before the Board. It will perform such other duties as the Board of Directors may assign.
- h) **The Community Relations Committee will identify district communication needs and recommend methods for disseminating information to the public. The committee will**

formulate a public relations plan that will include the exchange of information and development of good will with its communities.

- i) Ad-Hoc Committees may be created by the Board for special assignments. When so created, said committees shall be appointed by the Chair of the Board and shall terminate upon the completion of their assignments or terminated by a vote of the Board. They will perform such other duties as the Board of Directors may assign.
 - j) The Policy Committee will research and draft new policies or modify existing ones. It will operate by direction of the Board of Directors and is responsible for constructing the parameters and contents of policy to be recommended to the full Board of Directors for adoption into the Board policy manual. It will perform such other duties as the Board of Directors may assign.
 - k) **United Technologies Center (UTC): A Board member serves on the regional board to oversee operation of the regional technical center.**
 - l) **Southern Penobscot Regional Program for Children with Exceptionalities (SPRPCE): A Board member serves on the regional board to oversee operation of the regional programming for children with exceptionalities.**
9. These bylaws may be altered at any time at any regular or special meeting of the Board provided at least three days notice of the proposed change is given.
 10. Actions by the Board, not in conformity with previous Board action, will be null and void unless the previous action has been formally reviewed and repealed or modified prior to the new action.
 11. When general policies are adopted by the Board they will be entered under the appropriate heading in the policy statement.

Adopted: March 19, 1997

Recorded: January 7, 1998

Updated: